

SHCIL Services Limited

Notice of the Twenty-Second Annual General Meeting

Notice is hereby given that the Twenty-Second Annual General Meeting of the Members of **SHCIL Services Limited** will be held on September 8, 2017 at 4.30 pm at the SHCIL House, P-51, T.T.C. Industrial Area, MIDC, Mahape, Navi Mumbai 400 710 to transact the following business:

ORDINARY BUSINESS

Item No. 1 - Adoption of Financial Statements

To receive, consider and adopt the Audited Financial Statement for the financial year ended 31st March, 2017 together with the reports of Directors and Auditors thereon.

Item No. 2 - Declaration of Dividend

To declare a final dividend of Rs.2.60 per equity share for the financial year ended March 31, 2017.

Item No. 3 - Re-appointment of Shri Vineet Potnis

To appoint a Director in place of Shri Vineet Potnis (DIN: 02883596), who retires by rotation and being eligible, offers himself for re-appointment.

Item No. 4 – Appointment and Remuneration of Statutory Auditors

To consider and if thought fit, to pass with or without modification, the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions of the Companies Act, 2013, (including any statutory modifications or enactments thereof for the time being in force) the Board of Directors of the Company be and is hereby authorized to decide and fix the remuneration of the Statutory Auditor(s) of the Company to be appointed by Comptroller and Auditor General of India (CAG) for the Financial Year 2017-18, as may be deemed fit."

Notes

- i) A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself on poll and the proxy need not be a member of the company. The instrument appointing the proxy, in order to be effective must be submitted at the Company's Registered Office not less than forty eight hours before the commencement of meeting.

- ii) All documents referred to in the accompanying notice are open for inspection at the Registered Office of the Company during the office hours on all working days except Saturday between 9.30 a.m. and 11.30 a.m. and excluding on the date of the Annual General Meeting.
- iii) Corporate Members are requested to forward a certified copy of the Board Resolution authorizing their representatives to attend and vote at the Annual General Meeting.
- iv) Members/Proxies are requested to bring the Attendance Slip duly filled up for attending the Meeting.
- v) The record date for the purpose of determining eligibility for payment of dividend shall be September 8, 2017
- vi) The route map to the venue of AGM is annexed to the Notice.

Registered Office:
SHCIL House,
P-51, TTC Industrial Area,
MIDC, Mahape,
Navi Mumbai-400710

Place: Mumbai
Date: August 10, 2017

By order of the Board of Directors

Rajneesh Singh
Company Secretary

SHCIL Services Limited
Registered Office: SHCIL House, P-51, T.T.C. Industrial Area,
MIDC, Mahape, Navi Mumbai 400 710
CIN U65990MH1995GOI085602

ATTENDANCE SLIP
22nd ANNUAL GENERAL MEETING

Regd FolioNo.:..... No. of Shares held :

I certify that I am a Registered Member/ Authorised representative of Registered Member under Section 113 of the Companies Act, 2013/ Proxy for Registered Member of the SHCIL Services Ltd.

I hereby record my presence at the 22nd Annual General Meeting of the Company held on September 8, 2017 at 4.30 pm at SHCIL House, P-51, T.T.C. Industrial Area, MIDC, Mahape, Navi Mumbai 400 710.

Name of the Member/ Authorised signatory

Signature

Name of the Proxy holder

Signature

Please complete this Attendance Slip and hand it over at the entrance of the meeting hall.

SHCIL Services Limited

**Form No. MGT-11
Proxy form**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the
Companies (Management and Administration) Rules, 2014]

CIN U65990MH1995GOI085602

Regd. Office: SHCIL House, P-51, T.T.C. Industrial Area,
MIDC, Mahape, Navi Mumbai 400 710

Name of the Member (s):
Registered Address:
E-Mail Id:
Folio No/Client Id:
DP ID (if any required):

I/We, being the member (s) of the above named company, hereby appoint

- 1 Name: _____
Address: _____
E-Mail Id: _____
Signature: _____
(or failing him) _____
- 2 Name: _____
Address: _____
E-Mail Id: _____
Signature: _____
(or failing him) _____
- 3 Name: _____
Address: _____
E-Mail Id: _____
Signature: _____
(or failing him) _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the
22nd Annual general meeting of the company, to be held on the September 8, 2017 at
4.30 p.m. at SHCL House, P-51, T.T.C. Industrial Area, MIDC, Mahape, Navi Mumbai
400710 and at any adjournment thereof in respect of such resolutions as are indicated
below:

Resolutions		Optional	
		For	Against
Ordinary Business			
1.	Adoption of Financial Statements as at March 31, 2017		
2.	Declaration of Dividend		
3.	Re-appointment of Shri Vineet Potnis as Director.		
4.	Appointment and Remuneration of Statutory Auditors		

Signed this..... day of..... 2017

Affix
revenue
stamp

Signature of Member

Signature of Proxy Holder(s)

1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself.
2. The proxy need not be a member of the company.
3. The instrument appointing the proxy, in order to be effective must be submitted at the Company's Registered Office not less than forty eight hours before the commencement of meeting.
4. It is optional to put 'X' in the appropriate column against the Resolutions indicated in the Box. If you leave the "For" or against column blank against any or all Resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.

ROUTE MAP

